

Minutes of the Neighbourhood Plan Steering Group

Meeting 14th April 2016

9.30 am Congleton Town Hall

In attendance

David McGifford – Chair (DM)

Andrew Thomson (AT)

Cllr Amanda Martin (AM)

Peter Minshull (PM)

Dewi Jones (DJ)

P Aston (PA)

S. A Smith (SAS)

Glyn Roberts (GR)

Steve Foster (SF)

Jenny Unsworth (JU)

1. Apologies

Apologies were received from D Watson, Laura Tilston, T McCleod JMacArthur B Edwards

2. Minutes

Minutes from the meeting 22nd March 2016 were approved subject to adding D Jones S A Smith and P Aston to the attendees list

3. National Local Policy update

AT advised there had been a review on affordable housing and shared ownership in the Lords. The NPPF is being revised and re issued in the autumn

4. Route Map / CEC Local Plan update (see attachment)

Evidence library to be constructed to centralise all policy information, needs to be transferable and include a referencing system and an examination library .

It was agreed that DJ would lead on this project and discuss proposals with DM and pilot. Chairs to initially forward draft policy documents to DM

DM advised that the tender for the Traffic Survey Evidence was unsuccessful with no companies able to provide the required information within the budget that was set. AT / DM to review next steps

5. Local Plan Representations (due by 19th April) – Kerry Trueman

NP Steering Group representation provided by AT approved and agreed that the Town Council is asked to approve representation at the Council meeting 14/4/2016 and forward to CEC

6. Funding –

DM advised that there was £37,860 in CTC earmarked reserves ,

Economic Report	Circa £1,700
Printing of final documents	Circa £7,500

- AT to provide budget for consultancy

7. Date of next meeting – 24th May 2016 9.30am Congleton Town Hall